

Tina L. Drummond, C.P.A., P.C.

*110 Evans Mill Rd. Suite 605 Dallas GA
(across from Hardy Chev. & behind First Horizon Bank)*

2010 TAX DOCUMENTS CHECK LIST

- ___ **W-2's**
- ___ **Interest & dividend income statements**
- ___ **State tax refund statements from 2009 return**
- ___ **1099's and other business income (and related expenses)**
- ___ **Retirement & pension income information**
- ___ **Social security payments**
- ___ **Rental income (and related expenses) BY PROPERTY**
- ___ **Unemployment income**
- ___ **Gambling and other income**
- ___ **Cancellation of debt statements (from foreclosure and other non-payment events)**
- ___ **Tuition expense statements for yourself & dependents**
- ___ **Moving expenses**
- ___ **Child care expenses (with name, SSN or Fed. ID & address Of provider)**
- ___ **Medical expenses (especially medical ins. If self-employed)**
- ___ **Mortgage interest statements**
- ___ **Property tax payments**
- ___ **Ad valorem taxes**
- ___ **Charitable contributions**
- ___ **Non-cash charitable contributions—a form is on our Website- please fill out this form if you wish to take this deduction**
- ___ **Estimated tax payments you made for 2010**

Also please remember to add any new members of your household. We need names, date of birth, SSN for new children, whether by birth or adoption. If you have additional family members living with you due to loss of job, there may be opportunity to claim them as dependents—depending on their income and filing status. Please let us know if you think you may qualify for this.

**We look forward to seeing you this year!
Tina Drummond CPA 770-505-0370**